

Virtual Bingo Night  
Paradise Coast 99s  
[ParadiseCoast99s@gmail.com](mailto:ParadiseCoast99s@gmail.com)

**Resources needed:**

Bingo card generator (<https://letsplaybingo.io/generator>), only generates 100 cards at a time

Virtual bingo number caller (<https://letsplaybingo.io/>), recommended over metal cage

Virtual meeting platform (i.e. zoom, gotomeeting, skype, etc) that you can share screen

Electronic means for collecting donations to play (i.e. paypal, venmo, zelle, etc.)

Prizes for each round played

Printer

Scanner (optional depending on technical skills)

Approximate game time: 1.5 hours for 4 rounds of bingo (patterns played: traditional, heart shape, 2x blackouts)

Number of rounds of bingo depends on *type* of bingo pattern played. For example, playing a traditional bingo pattern (5-in-a-row, vertical/horizontal/diagonally) last about 15 minutes for 11 players with multiple bingo cards in play. When playing a blackout card (all numbers on card), this lasts approximately 30 minutes for 11 players, playing 2 cards each.

**Planning the event:**

1. Designate one person to receive payments and email bingo cards. Emailing the cards is fast, convenient, and no cost way to send cards out – highly recommended vs. mailing using post office.
2. Schedule the bingo event at least 3 weeks in advance to allow sufficient time to coordinate payments and email cards.
3. Plan to send cards the day after final purchase date so you know how many bingo cards you will need.
4. We would recommend a final date to purchase cards (3-4 days before event). This will allow a window to follow up with anyone who hasn't replied that they have received their cards, and printing out cards.
5. Incentivize your card purchase by discounting the per card cost with bulk purchases. We used 1 card = \$3, 3 cards = \$7, 5 cards = \$10.
6. Share the bingo details (don't forget to include time zone) on your social media pages, on the international social media page and other platforms that will generate interest.

**How to:**

1. Generate bingo cards using the link above. Select the number of cards needed. If you need more than 100 cards, you will have to repeat this step until you reach the right amount. There are over 32,000 possible card combinations that can be generated based a 75-number bingo game. Select desired color. We recommend only printing 2 cards per page. The more cards per page, the smaller the cards.
  - a. Other card generators are available, however the one listed is free ☺ and simple to use.
2. Select Print Cards.

- a. You can print the cards, cut them into individual cards and scan them as you receive orders (easiest option).
  - b. Or, you can save them as a PDF, edit to the number of cards purchased and email (more technical, but you can email cards without being near scanner).
3. Keep a master copy of cards, and mark which cards are emailed to people with their names and a card number (i.e. Michelle 1, Michelle 2, etc. for each card). This will be helpful when verifying “Bingo” wins during the game.
4. Look up or create fun bingo jokes or facts associated with the numbers to break up the monotony that can occur with just calling out numbers.
  - a. Would not recommend a joke or fact for every number call – break it up and this will allow you to make a new joke or share a new fact every game.
  - b. Examples: 17 is called – “Dancing queen” you can sing the song lyrics from the ABBA song; 29 is called – 1929 the Ninety-Nines was founded; 3 is called – 1903 is the first airplane flight; B4 is called – It isn’t after, but before!
  - c. There is also “Bingo lingo”
5. Send out a reminder email the day of the bingo game with the zoom link.
6. At the start of the bingo hour, share the details of the night – how many rounds of bingo, if players can reuse cards each round. We recommend only allowing cards to be played once, and players can decide how many cards they want to play each round based on the prizes.
7. Open the link for the bingo number caller, and select “Start New Game”. After a bingo is called, verify using the master cards you have and the number board. Select “Reset Board” with each new round of bingo.

And finally,

# HAVE FUN!